

**SCUCC Search Committee Notes**  
**Organizational meeting 2-22-09**  
**12:30 PM Heron Hall**

Senior Pastor Search Committee Members:

|                   |                    |
|-------------------|--------------------|
| Marion Bayers     | Mary Ellen Pfeifer |
| Barbara Cavanaugh | Paul Roth          |
| Jim Drotleff      | Patti Sousa        |
| Don Hunter        | Mike Vargo         |

Each member discussed his or her goals for the committee. In General, each member expressed, in his or her way, an appreciation for the vote of confidence of our congregation and the honor it is to serve on this committee.

The committee discussed the process and the timing to welcome a permanent senior pastor in the first quarter of 2010.

The committee elected Mike Vargo as Chair and Don Hunter as Vice Chair

The perceived timing is as follows:

**Job #1 Survey congregation.** The UCC survey dovetails with profiles developed by pastors. The committee agreed to use the UCC survey form.

Mike Vargo will work with Don Hunter to develop a cover letter to send to each congregation family. Two survey forms will be included in each envelope. The surveys will be marked with a stamp-like message ð due by 3-22-09ö.

Mike Vargo will develop a process for preparing the survey to be available for distribution by Sunday March 8<sup>th</sup>.

Patti Sousa and Paul Roth will develop an announcement process to encourage completion and return by 3-22-09.

**2 Convey, confirm and collect survey information –share with congregation**

Compile Survey results. Search Committee meeting March 30<sup>th</sup> 6PM Heron Hall  
Discuss with congregation in small groups and open meeting  
Disseminate info in all available formats: email, web, bulletin board and mail  
Create church profile

Expected completion date April 30<sup>th</sup> 2009

### **3 Review progress and seek pastor profiles**

Meet with UCC Florida conference personnel  
Ask for pastor profiles

Expected completion date June 30th 2009

### **4 Profile review and tele-interview**

Sort pastor profiles and match with church profile

Select pastors for intro call from committee

Teleconference with committee óeach person has separate questions that the committee has vetted in advance, assuring a wide range of responses from the candidate.

Expected completion date August 30<sup>th</sup> 2009

### **5 Narrow search candidates**

Search committee visit top candidate's churches

Select one

Develop ñofferö subject to preaching and congregational vote

Expected completion date September 30<sup>th</sup> 2009

### **6 Pastor Preach in Sanibel and vote Sunday** following by-laws

Vote by congregation

Appoint welcome team for new Pastor  
Assist meeting congregation  
Assist housing for Pastor  
Arrange ñnew Pastor Sunday ñ

Expected completion date November 30<sup>th</sup> 2009

### **7 Welcome new pastor Sunday**

Expected completion 1<sup>st</sup> Quarter 2010